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State of Louisiana
OFFICE OF THE LIEUTENANT GOVERNOR
DEPARTMENT OF CULTURE, RECREATION & TOURISM
OFFICE OF MANAGEMENT AND FINANCE

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HUMAN RESOURCES MEMORANDUM NO. 2016-001

TO: Lieutenant Governor, Deputy Secretary, Undersecretary, Assistant Secretaries, Deputy Assistant Secretaries, Program Managers, and Directors

FROM: Rikki Nicole David, SPHR, IPMA-CP, SHRM-SCP (RND)
Human Resources Director

SUBJECT: PPM #47 – Premium Pay Policy

DATE: January 4, 2016

A new policy has been issued, effective January 4, 2016:

- PPM #47, Premium Pay Policy
This policy provides for up to \$2.00 per hour non-base pay to employees occupying specific positions listed in the policy's addendum in order to address recruiting and retention difficulties. Please refer to the policy for further details.

The policy may be accessed on OLG/DCRT's intranet (Channel Z), which is located at <http://www.crt.state.la.us/management-and-finance/human-resources/policies/index>. The policy is also attached for your convenience.

Should you have any questions, please contact the Human Resources Division at (225) 342-0880.

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